

Carolyn & Norwood Thomas Undergraduate Research and Creativity Expo

Abstract Submission Instructions

Please have the following information ready **before you begin to submit your abstract:**

- 1) Student Name
- 2) Email address
- 3) Banner ID
- 4) Class Standing (Freshman, Sophomore, Junior, Senior, Post-Bac)
- 5) Major
- 6) Faculty Mentor's name
- 7) Faculty Mentor's university email address
- 8) Faculty Mentor's Academic Department

***You may submit info about a 2nd faculty mentor (if applicable)**

- 9) Co-Presenter(s) info (if applicable):
 - a. Name
 - b. Email address
 - c. Class Standing
 - d. Major

***You may submit info for up to 3 co-presenters**

- 10) Category of your work (pick one):
 - a. Business, Economics, Education, Behavioral and Social Sciences (Poster only)
 - b. Humanities (Poster only)
 - c. Mathematics, Life and Physical Sciences (Poster only)
 - d. Visual Arts (Exhibit or Poster)
 - e. Music, Theatre, and Dance (Performance or Poster)

- 11) *Optional* themes that can be noted:

- a. Sustainability
- b. Global Engagement

- 12) Title of Presentation

- 13) Abstract - Word Document and 200 words maximum limit. Please use Arial size 12 pt. font with single spacing. **Name your abstract file with your last name, followed by your first name.**
Example: "LastName_FirstName_Abstract.doc"